

# Individual Decision

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<b>Title of Report:</b>	<b>Implementing Electronic Government 4</b>		
<b>Report to be considered by:</b>	<b>Cllr Denise Gaines</b>	<b>on:</b>	<b>10 February 2005</b>
<b>Forward Plan Ref:</b>	<b>ID0927</b>		

**Purpose of Report:** To approve the Council's IEG 4 statement for submission to the Office of the Deputy Prime Minister.

**Recommended Action:** To approve the IEG4 return.

**Reason for decision to be taken:** IEG4 has to be approved by Council and submitted to the office of the Deputy Prime Minister.

**List of other options considered:**

- None

**Key background documentation:**

- IEG4 (attached)
- IEG3 (on Intranet)
- IEG2 (on Intranet)
- Esd-toolkit ([www.esd-toolkit.org](http://www.esd-toolkit.org)) (for BVPI 157 data)
- National Strategy for local e-government: checklist for councillors and chief executives ([www.localgov.gov.uk/nationalstrategy](http://www.localgov.gov.uk/nationalstrategy))

<b>Portfolio Member:</b>	Councillor Denise Gains
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## Contact Officer Details

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## Supporting Information

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### 1. Background

- 1.1 Council is required to submit the IEG to the ODPM.
- 1.2 The IEG4 is an essential part of the monitoring process for assessing electronic service delivery capability against the 2005 target and supports the aims of the National Strategy for local e-government.
- 1.3 This is the fourth year we have been required to submit an IEG statement, and the proforma format for returns complies with Government commitments to reduce service plan requirements for local authorities, whilst balancing the need for us to supply statistical information.
- 1.4 This has given us the opportunity for self-assessment, benchmarking and measuring progress on key factors, including the new 'Priority Outcomes'.

### 2. Completion of IEG4 and Consultation

- 2.1 All Services have contributed to the completion of the required BVPI 157 and IEG4.
- 2.2 The return has been completed in partnership with Amey West Berkshire (ICT and Service Access).
- 2.3 The IEG is scheduled for Individual Decision on 10 February 2005.

## Implications

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<b>Policy:</b>	Will inform customer & e-strategy development and implementation
<b>Financial:</b>	Previous IEG statements resulted in £750K being allocated to WBC. This return will be used to inform distribution of funding from the ODPM for local e-government of £96.5 million in 2005-06.
<b>Personnel:</b>	Allow development of flexible working strategies
<b>Legal:</b>	Failure to complete the IEG return may lead to withholding of funds.
<b>Environmental:</b>	Potential to reduce the need for customers to travel into Newbury (or other offices) to access services. Will support remote/home working for staff
<b>Equalities:</b>	E-services may not be accessible to older people and some people with disabilities, and those who do not have easy access to ICT. Any e-govt strategy will be aware of these implications and will ensure alternative means of access to information and services. Strategies will also address social inclusion by increasing the number of access points in the community

<b>Partnering:</b>	The IEG statement has been drawn up in partnership with Amey West Berkshire. Delivery of the e-government agenda was one of the main drivers for a strategic partnership, and is a key feature of the contract with Amey
<b>Property:</b>	E-govt will contribute to achievement of targets in Accommodation Strategy.
<b>Risk Management:</b>	A risk assessment was conducted as part of the IEG2 statement.  West Berkshire has a clear vision for IEG. The use of the esd-toolkit to collect BVPI 157 data, and the involvement of managers across the Council in collecting this data has raised the profile of e-government and closely aligned it with customer strategies and service planning.  Continued use of the toolkit will enable Managers to monitor achievement of the 2005 targets.
<b>Community Safety:</b>	None

## Appendix

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### Appendix – Implementing Electronic Government Return 2004 (IEG4)

#### Consultation Responses

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##### Members:

<b>Leader of Council:</b>	N/A
<b>Select Committee Chairmen:</b>	N/A
<b>P&amp;L Committee Chairman</b> (where appropriate):	N/A
<b>Ward Members:</b>	N/A
<b>Opposition Spokesperson:</b>	Councillor Webster
<b>Advisory Members:</b>	Councillor Gaines
<b>Local Stakeholders:</b>	Berkshire E-Government Group
<b>Officers Consulted:</b>	ICT Strategy Board (Member/Officer Group)
<b>Trade Union:</b>	N/A